

WEDDING INFORMATION FORM
PLAINFIELD UNITED METHODIST CHURCH

Bride's Name: _____	Groom's Name: _____
Officiating Clergy: _____	
Wedding day/date/time: _____	Location: _____
Church to be unlocked at (time): _____	Church may be locked at (time): _____

BRIDE'S INFORMATION

Home Address: _____	City/State/Zip: _____
Home Phone: _____	Cell Phone: _____
Email Address: _____	
Birth Date: _____	Occupation: _____
Religious Background: _____	# of Marriages: _____ # of Children: _____

GROOM'S INFORMATION

Home Address: _____	City/State/Zip: _____
Home Phone: _____	Cell Phone: _____
Email Address: _____	
Birth Date: _____	Occupation: _____
Religious Background: _____	# of Marriages: _____ # of Children: _____

Future Address: Same as bride (Y/N): _____	Same as groom (Y/N): _____
New Address: _____	City/State/Zip: _____

WEDDING PARTY

Number of Bridesmaids: _____	Number of Groomsmen: _____
Number of Flower Girls: _____	Number of Ring Bearers: _____

SPECIAL NEEDS OR INSTRUCTIONS

Expected at the Wedding: _____ Receiving Line at: The Church or the Reception? _____
Limo Parking Required (Y/N): _____ Other Special Parking Needs: _____
Organist: _____ Soloist: _____ # Of Songs: _____
Photographer: _____ Videographer: _____
Bride Escorted By: _____ Florist: _____
Reader(s): _____ Readings: _____

Unity Candle (Y/N): _____ Candelabra (Y/N): _____ Kneeler (Y/N): _____
Aisle Runner (Y/N): _____ (Runner Required If Fresh Rose Petals Are Used)
Bulletin (Y/N): _____ (Church Office Does Not Prepare Wedding Bulletins) A/V Team(Y/N): _____
Special Information (I.E. Parents Divorced, Wedding Vows, Participants Etc.) _____

**** THE SECTION BELOW IS FOR OFFICE USE ****

Fees Paid: (Y/N): _____ Fees Paid: (Y/N): _____
Fee Schedule: Sanctuary: _____ Custodian: _____ Pastor: _____ Other: _____
Notified:
Altar Guild (Y/N): _____ Custodian (Y/N): _____ A/V Group (Y/N): _____ Organist (Y/N): _____